

Overview of Safeguarding Documentation & Training (Last Updated April 2023)

Policy Review:

Policy	Date adopted by FGB, following review	Frequency of review	Next Planned Review Date	Responsibility
Child Protection Policy, Procedure and Guidance (Inc. Low Level Concerns)	21.09.23	Annual	30.09.24	Gemma Rainger (Safeguarding Gov) & David Woolley (DSL)
Safeguarding Policy, Procedure and Guidance	21.09.23	Annual	30.09.24	Gemma Rainger (Safeguarding Gov) & David Woolley (DSL)
Sexual Violence & Sexual Harassment Between Children (Peer on Peer Abuse) – Within CP Above	21.09.23	Annual	30.09.24	Gemma Rainger (Safeguarding Gov) & David Woolley (DSL)
Behaviour Management (Inc. Prevention of Bullying)	9.02.23	Annual	Feb 24	Curriculum Committee
Health and Safety	09.02.23	Annual	30.09.23	Richard Lee (Gov) & D.Woolley (HT)
Restrictive Physical Intervention and Restraint	04.03.21	3 Year	03.24	Curriculum Committee
Supporting Children with Medical Needs	05.05.22	3 Year	05/25	Sarah Bettridge (AM)
Annual Safeguarding Audit Completed and Shared with Full Governing Body	Safeguarding gov & Annual Report to FGB on 21.09.23 Sent to LA 27.09.23	Annual	Govs Meeting Sept 23	Gemma Rainger (Safeguarding Gov) & David Woolley (DSL)

Training:

Training	Last Training Date	Frequency for Update	Next Training Date
Safeguarding Training for Children – NSPCC ‘Speak out, Stay Safe’ training for KS1 & KS2, focus on Yrs 5 & 6	4/7/22 Summer Term II Virtual Assemblies delivered Yrs R-6 (Pantosuarus materials also C1 & C2) Workshops for Y5&6 19/10/22	Every 2 years to train every mixed age Class 4 (Y5&6)	Repeat Year B RSHE Curriculum Summer 2024
DSL Training (David Woolley)	02.12.21 (Update training)	2 Year	12/23
DSL Training (Deputy DSL – DDSL) (Catherine Olver)	6.12.22	2 Year	12/24

Whole Staff Safeguarding (Including CP & Prevent) Training	CP & Safeguarding INSET 10.02.23 All staff (delivered by DSL) External LA provider Safeguarding & CP training 28/2/22	Annual	Update training (eg KCSiE changes/ policy update) Sept 23 Annual training by 02/24
Update Training Regarding 'Keeping Children Safe in Education' (KCSiE) changes from Sept 23	Staff INSET 01.09.23	Dependent of DFE publication	Revisited as part of annual training NA New staff to complete on induction 1 st week
	Non-child facing role / missing staff		
	Governors completed by 0/9/23 record on Gov Hub		
Gov Annual Safeguarding Training Induction Training as required if not timed within annual)	FGB Meeting 21.09.23	Annual	By 30 Sept 24
DSL Safer Recruitment	DSL 03.06.19 (Update Training)	5 years	06.24
Gov Safer Recruitment	Tammy Taylor 22.01.21 Vicky Gardner 03.02.21 Gemma Rainger 28.01.22	NA	NA
DSL 'Channel' Prevent Awareness Module	01.02.16 (On-line Prevent refresher training 28.05.19)	NA	NA
DSL Prevent Duty Accreditation Training	25.04.16 Accreditation	NA	NA
Induction Training for new staff	Induction CP, Safeguarding, Policy & Procedures BOO 6/10/22 LH, ML, AF 7/3/23	As required, tailored to staff roles	
Whole Staff Prevent Training (WRAP)	As part of Safeguarding INSET 10.02.23 New staff on induction (above)	Annual	With Annual Safeguarding 02.24
Governors Prevent Training	Tammy Taylor Nov 2015 (Summary shared with other gobs 13.2.16)		

Full List of training contained within Annual Safeguarding Report to Governors

* If DSL (CPLO) cover is not able to be put in place (eg HT off-site and DDSL attending course), risk assessments are made when headteacher is off site eg in terms of time in might take to return to site, ease of leaving etc. Decisions about whether to work off-site are taken by the headteacher in the context of this risk assessment.